

**Historic Preservation Commission  
Meeting Minutes  
May 19, 2016**

**1. Call meeting to Order**

Chair Rohrer called the meeting to order at 6:30 pm and established a quorum.

Commissioners present: Leach-Holland, McCulloch, Rohrer, Troha

Commissioners absent: Bowcott, Hohf

Also Present: City Liaison Sabourin, David Allen and Chris Lanning (946 N Sheridan)

Handouts: COA Application 946 N Sheridan

**2. Public Hearing(s):** None

**3. Approval of Minutes of January 21, 2016 meeting.**

Scribner correction noted. Motion to accept the January 21, 2016 meeting minutes by McCulloch, seconded by Rohrer. Motion passed unanimously.

**4. Special Reports and Announcements:** No updates regarding the current Commission vacancy.

**5. New business**

- **Landmark Nomination Review:** None
- **Landmark Application Review:** 906 N Sheridan research is complete, need completed application. The Certificate of Appropriateness application and owners of 946 N Sheridan want to complete items before the Tour of Homes in June. Items include removal of non-original shutters, exterior painting including black foundation, crumbling stair repairs with spindle rail replacement, remove rear stairs and create porch-like balcony. Motion to approve the COA application with specified work by Leach-Holland, seconded by McCulloch. Motion passed unanimously.
- **Landmarked Property Review:** None

**6. Old Business:**

**Candidate Property Discussion**

- **Reports on Candidate Properties:** Slavonic House discussion is a slow process.
- **HPC Inventory List:** No update
- **Sheridan Road Historic District:** Separate research to confirm facts on homes not currently landmarked. Not a clearly defined district, could be non-landmarked homes within the district. Considering periods of architecture and motifs.
- **Glendenning Place Historic District:** No update at this time

- **Signage & Letter:** Plaque letters out with 15 of 25 contacts supporting a plaque and most willing to cover the cost. Discuss the funding process. 1 sample made and can coordinate time to see with staff. Target to complete funding and get them ordered before fall.

**7. Reports from Other Community Entities**

- **Waukegan Main Street (Hohf):** No report.
- **Waukegan Historical Society (Rohrer):** Tour set for 6/24/2016, none of the properties currently landmarked.
- **City matters and Other City Commission Matters (Sabourin):** No City updates. No updates from Carnegie group.

**8. Audience Time:** none

**Adjournment**

Motion to adjourn by Troha, seconded by Leach-Holland. Motion passed unanimously. Meeting adjourned at 7:15 pm

Next regular scheduled meeting: Thursday, July 21, 2016 (3rd Thursday).